



Sign Permit Application

All applications, licenses and permits are subject to approval.
Complete one application for each sign.

Business Name

Business Address

Property Owner

Parcel PIN Number

Contractor Name

Contact Phone Number

Freestanding Sign Type

Canopy

Monument

Pole

Pylon

Building Mounted Sign Type

Awning

Fascia

Projecting

Roof

Wall

Will this be an off premise sign? (If yes, see Article 21 Zoning Section 21-126.19)

Yes

No

Will the sign contain a message center? (If yes, see Article 21 Zoning Section 21-125.3 and 21-126.14)

Yes

No

Area of both sides in square feet (see Section 21-126.5)

Estimated sign cost

Attach specs, drawings, pictures, elevations, or graphics which include all dimensions, height and design.

The person or firm applying for sign permit, hereby state that the description and location of the proposed sign is true and correct as indicated by this application and submitted documents. *

Title

Type of permit

Total Amount

Existing Sign Relocation - \$50.00

Existing Sign Alteration - \$50.00 plus \$0.25/sq ft for additional area

Sign w/o Message Center - \$50.00 plus \$0.25/sq ft of sign face area

Sign with Message Center - \$100.00 plus \$0.25 sq/ft of sign face area

For Office Use Only

Zoning District: _____

Approval Date: _____

Administrator: _____

Permit Number: _____