



Cusamano Sports Complex Rental Agreement

Parks and Recreation Department
618-242-6890 parksandrec@mtvernon.com

Contact Name

Phone Number

Name of Organization

Address

Rental Date(s)

Times

Single Field

- 4 Hours (\$75.00)
- 8 a.m. - 10 p.m. (\$150.00)

Which field would you like?

- Field 1
- Field 2
- Field 3
- Field 4

4-Field Complex

- 4 Hours (\$225.00)
- 8 a.m. - 10 p.m. (\$525.00)

Would you like a bag of chalk? (\$15.00 per bag, must be purchased prior to event)

- Yes
- No

How many bags of chalk?

Would you like to use the scoreboard? (\$250.00 deposit is required for control boxes.)

- Yes
- No

Field Preparation includes: drag, line and setting of bases. How would you like the field prepared?

Cusamano Sports Complex Rental Policy

Rental includes:

- Field will be prepared and chalked as requested for the rental.
 - Restroom facilities will be open and available for usage.
 - Usage of scoreboards if available and deposit is paid.
1. NO alcohol is allowed on park premises.
 2. A 50% deposit must be made at the time of reservation. \$25.00 is non-refundable. The remaining 50% balance is due within the next 30 days. Any cancellations made within 30 days of the event date will result in the forfeiture of the entire reservation amount. If a reservation is made within 30 days of the event date, the full payment of 100% is due upon reservation and is non-refundable. It is the responsibility of the client to ensure timely payment and to adhere to the outlined terms. Failure to make payments according to this policy may result in the cancellation of the reservation without a refund,
 3. Game must be completed by 10:30 p.m. No exceptions. Lights will be shut off at 10:30 p.m.
 4. Rain Policy: Use of fields may be prohibited for 24 hours after rain. The use of the field **will** be prohibited after heavy or extended rain. Park staff will have the ability to cancel games and will NOT provide drying materials for field preparation. Refunds will be handled on an individual basis depending upon weather cancellations.
 5. The Parks and Recreation Department will be the sole provider of concessions at the site. We also have the right to prohibit coolers from premises or charge a fee for coolers to be brought into the facility.
 6. The Parks and Recreation Department is NOT responsible for finding umpires or providing equipment.
 7. Host must provide a \$1,000,000.00 insurance policy listing the City of Mt. Vernon as an additionally insured. The policy must have dates of the events listed or be included if coverage is for the entire year. **Reservations will NOT be completed until this policy is received.**

I have read, understand and agree to abide by the Field Rental Policy of the City of Mt. Vernon Parks and Recreation Department. *

Date

FOR OFFICE USE ONLY

Chalk Bags Fee (Number of bags x \$15.00) \$_____

Field Fee \$_____ Scoreboard Deposit \$250.00

Total Due \$_____ Deposit Required \$_____