



**CITY OF MT. VERNON, ILLINOIS  
CITY COUNCIL WORKSHOP MEETING  
Tuesday, May 26, 2015**

The Mt. Vernon City Council met in a Workshop Meeting on Tuesday, May 26, 2015 at 5:15 p.m. at City Hall, 1100 Main Street, old Council Chambers, 2<sup>nd</sup> Floor, Mt. Vernon, IL.

Mayor Mary Jane Chesley called the meeting to order.

Roll call showed present: Council Members Jeff May, Dennis McEnaney, Donte Moore and Mayor Mary Jane Chesley. Also present: Interim City Manager Mary Ellen Bechtel, Finance Director Merle Hollmann, Assistant City Manager Nathan McKenna and City Clerk Secretary Lindsay Burris. Absent: Council Member Todd Piper.

**FISCAL YEAR 2015-2016 BUDGET**

Finance Director Merle Hollmann went over the General Corporate Fund Annual Operating Budget Summary and the Public Utilities Operating & Capital Funds Annual Budget Summary handouts with Council.

Council Member Piper entered the meeting at 5:18pm.

**GENERAL CORPORATE FUND  
ANNUAL OPERATING BUDGET SUMMARY**

	FY 2014-2015 TOTAL CURRENTLY BUDGETED	FY 2014-2015 TOTAL ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2014-2015 TOTAL ESTIMATED RESTRICTED OPERATING REVENUE (EXPENDITURES)	FY 2014-2015 TOTAL ESTIMATED TOTAL REVENUE AND (EXPENDITURES)	FY 2015-2016 PROPOSED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 PROPOSED RESTRICTED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 PROPOSED TOTAL REVENUE AND (EXPENDITURES)
WORKING FUND BALANCE BEGINNING	3,651,382	3,845,643	83,995	3,929,638	3,850,847	137,578	3,988,425
REVENUE	14,012,987	14,124,842	65,173	14,190,015	14,299,147	25,533	14,324,680
OPERATING TRANSFERS IN	172,975	179,054		179,054	182,654		182,654
<b>TOTAL REVENUES</b>	<b>14,185,962</b>	<b>14,303,896</b>	<b>65,173</b>	<b>14,369,069</b>	<b>14,481,801</b>	<b>25,533</b>	<b>14,507,334</b>
EXPENDITURES							
MAYOR AND COUNCIL	(33,119)	(31,980)		(31,980)	(37,180)		(37,180)
CITY MANAGER	(230,894)	(282,888)		(282,888)	(318,332)		(318,332)
CITY CLERK	(87,077)	(84,393)		(84,393)	(88,403)		(88,403)
CITY TREASURER	(8,338)	(8,526)		(8,526)	(8,217)		(8,217)
HUMAN RESOURCES	(135,505)	(131,789)		(131,789)	(136,270)		(136,270)
LEGAL	(160,262)	(185,474)		(185,474)	(168,406)		(168,406)
PARK	(878,082)	(776,473)	(250)	(776,723)	(934,899)		(934,899)
AQUATIC CENTER	(398,553)	0		0	0		0
FINANCE	(287,303)	(278,649)		(278,649)	(297,877)		(297,877)
ENGINEERING	(636,106)	(620,428)		(620,428)	(637,672)		(637,672)
POLICE	(4,972,320)	(4,619,917)	(11,340)	(4,631,257)	(5,076,393)		(5,076,393)
FIRE	(3,238,778)	(3,208,816)		(3,208,816)	(3,465,398)		(3,465,398)
EMERGENCY MANAGEMENT AGENCY	(19,520)	(19,013)		(19,013)	(23,904)		(23,904)
PUBLIC WORKS	(1,657,736)	(1,559,854)		(1,559,854)	(1,623,251)		(1,623,251)
FLEET SERVICES	(661,393)	(652,236)		(652,236)	(653,608)		(653,608)
GENERAL GOVERNMENT - GENERAL EXPENSES	(1,372,364)	(1,308,494)		(1,308,494)	(1,418,369)	(4,000)	(1,422,369)
GENERAL GOVERNMENT - TRANSFER TO CAPITAL PROJECTS FUND	(339,362)	(339,362)		(339,362)	(434,763)		(434,763)
GENERAL GOVERNMENT - TRANSFER TO SANITATION FUND	(91,400)	(91,400)		(91,400)	0		0
GENERAL GOVERNMENT - TRANSFER TO QUALITY OF LIFE	0	(99,000)		(99,000)	0		0
	(15,228,112)	(14,298,692)	(11,590)	(14,310,282)	(15,322,942)	(4,000)	(15,326,942)
<b>ANNUAL CHANGES IN WORKING FUND BALANCE</b>	<b>(1,042,150)</b>	<b>5,204</b>	<b>53,583</b>	<b>58,787</b>	<b>(841,141)</b>	<b>21,533</b>	<b>(819,608)</b>
WORKING FUND BALANCE ENDING	2,609,232	3,850,847	137,578	3,988,425	3,009,706	159,111	3,168,817
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		1,147,411			1,240,682		
EXCESS WORKING FUND BALANCE		2,703,436			1,769,024		
EXCESS WFB LESS \$250,000 LOAN TO DOWNTOWN TIF		\$2,453,436			\$1,519,024		



## CURRENT PROJECTS REVIEW

Interim City Manager Mary Ellen Bechtel went over the Quality of Life, Capital Projects and Public Utilities Fund spreadsheets with Council.

ACCOUNT	SUB-CODE	DEPARTMENT	ITEM	TOTAL ALLOCATED	GRANTS, TRANSFERS FROM	TOTAL TO BE	(OVER)/UNDER	HARD	SOFT	APPROXIMATE AMOUNT
				FOR ENTIRE PROJECT	OTHER FUNDS, DONATIONS,	SPENT	ENTIRE PROJECT	AMOUNTS	AMOUNTS	SPENT THRU 4/30/15
QUALITY OF LIFE				FROM 2012 BOND PROCEEDS	& INTEREST INCOME					
<b>CAPITAL PURCHASES TO BE PAID FOR WITH 2012 BOND SOURCES</b>										
200	1314	PARK	Various Park Professional Services	\$ 25,000.00	\$	\$ 20,745.00	\$ 4,255.00	\$ 4,255.00	\$	\$ 18,745.00
200	1316		Housing Marketing Study - Zanola	\$ 100,000.00	\$	\$ 190,888.52	\$ (90,888.52)	\$ (90,888.52)	\$	\$ 189,550.52
207	0000	ENGINEERING	Demolition of Townhomes	\$ 250,000.00	\$ 99,000.00	\$ 348,893.45	\$ 306.55	\$ 306.55	\$	\$ 194,166.45
500	3969		Industrial Park Land Purchases	\$ 1,250,000.00	\$ 283,070.00	\$ 1,790,782.03	\$ (257,712.03)	\$ (257,712.03)	\$	\$ 1,507,712.03
501	4095	PARK	Parks Improvements - Lincoln Park East Addition	\$ 750,000.00	\$ 869,420.00	\$ 1,619,420.33	\$ (0.33)	\$	\$ (0.33)	\$ 134,452.33
501	4098		Armory Improvements	\$ 700,000.00	\$ 2,300,291.25	\$ 2,675,578.58	\$ 324,712.67	\$	\$ 324,712.67	\$ 614,617.58
501	4096		City Hall Improvements	\$ 200,000.00	\$ 27,585.23	\$ 178,879.59	\$ 43,689.64	\$ 43,689.64	\$	\$ 178,879.59
560	1313		Industrial Park Infrastructure	\$ 3,132,200.00	\$	\$ 3,313,105.00	\$ 439,095.00	\$	\$ 439,095.00	\$ -
560	4310		UPH Station 14 Force Main	\$ -	\$	\$ 53,445.10	\$ (53,445.10)	\$	\$ (53,445.10)	\$ 53,445.10
560	4368		Richview Road Multi-Use Trail (24th - 27th)	\$ 170,000.00	\$	\$ 476,247.57	\$ (156,247.57)	\$	\$ (156,247.57)	\$ 31,500.00
560	4408		Veterans and 42nd Street Traffic Signal	\$ 225,000.00	\$	\$ 900,000.00	\$ (675,000.00)	\$	\$ (675,000.00)	\$ 37,500.00
560	4429		ITEP Veterans/34th Multi-Use Trail	\$ 180,000.00	\$ 276,879.06	\$ 405,768.82	\$ 51,110.24	\$ 51,110.24	\$	\$ 59,670.00
560	4481		High School Infrastructure	\$ 2,400,000.00	\$	\$ 1,611,131.91	\$ 788,868.09	\$ 788,868.09	\$	\$ 139,056.79
560	4434	PARK	Lincoln Park East Parking Lot	\$ 221,700.00	\$	\$ 221,700.00	\$ -	\$ -	\$	\$ -
560	4437		Wilshire & Richview Rd Sidewalks	\$ 305,000.00	\$	\$ 210,616.00	\$ 94,384.00	\$ 94,384.00	\$	\$ 180,000.00
560	4438		S. 42nd Street Sidewalks	\$ 275,000.00	\$	\$ 180,966.95	\$ 94,033.05	\$ 94,033.05	\$	\$ 150,500.00
			Interest - Investments 2013, 2014, 2015, 2016, 2017	\$	\$ 137,989.20	\$	\$ 137,989.20	\$ 137,989.20	\$	\$ -
			COMPLETED PROJECTS	\$ 9,687,440.00	\$ 702,743.75	\$ 9,914,344.55	\$ 475,839.20	\$ 475,839.20	\$	\$ 9,914,344.55
<b>TOTALS</b>				\$ 19,871,340.00	\$ 9,311,962.49	\$ 28,062,013.42	\$ 1,121,289.07	\$ 938,097.75	\$ 183,191.32	\$ 13,400,443.05

CITY OF MT. VERNON, IL										
CAPITAL PROJECTS FUND										
Account Number	Sub Code	DEPARTMENT	ITEM	TOTAL ALLOCATED	GRANTS, TRANSFERS FROM	TOTAL TO BE	(OVER)/UNDER	HARD	SOFT	APPROXIMATE AMOUNT
				FOR ENTIRE PROJECT	OTHER FUNDS, DONATIONS, & INTEREST INCOME	SPENT	ENTIRE PROJECT	AMOUNTS	AMOUNTS	SPENT THRU 4/30/2015
<b>CAPITAL PROJECTS</b>										
<b>CAPITAL PURCHASES TO BE PAID FOR WITH 2012 BOND SOURCES</b>										
580	4395	GENERAL GOVERNMENT	South 27th Street Road (Jamison to Veterans)	\$ 1,300,000.00	\$	\$ 2,158,300.00	\$ (868,500.00)	\$	\$ (868,500.00)	\$ 3,500.00
580	4396	GENERAL GOVERNMENT	42nd Street South of Richview	\$ 5,000,000.00	\$ (85,512.28)	\$ 3,825,967.18	\$ 1,088,120.54	\$ 1,088,120.54	\$	\$ 443,183.41
580	4409	GENERAL GOVERNMENT	North 27th and Old Union	\$ 2,540,000.00	\$	\$ 3,082,706.35	\$ (542,706.35)	\$	\$ (542,706.35)	\$ 216,412.12
580	4410	GENERAL GOVERNMENT	Airport Road	\$ 381,000.00	\$	\$ 436,513.18	\$ (55,513.18)	\$	\$ (55,513.18)	\$ 436,513.18
580	4413	GENERAL GOVERNMENT	South 34th - Veterans/Harlan Road and 34th East/West Access	\$ 2,800,000.00	\$ 500,000.00	\$ 3,879,737.31	\$ 420,262.69	\$	\$ 420,262.69	\$ 2,419,681.69
580	4417	GENERAL GOVERNMENT	North 34th and Central PROJECT CANCELLED	\$ -	\$	\$ 22,699.75	\$ (22,699.75)	\$	\$ (22,699.75)	\$ 22,699.75
580	4424	GENERAL GOVERNMENT	Perkins Reconstruction from 10th to 11th	\$ 500,000.00	\$ 118,102.00	\$ 643,623.00	\$ (224,511.00)	\$	\$ (224,511.00)	\$ 81,421.00
			Interest for 2013, 2014, 2015, 2016, 2017	\$	\$	\$ 112,332.00	\$	\$ 112,332.00	\$	\$ -
<b>TOTALS</b>				\$ 12,721,000.00	\$ 644,531.72	\$ 13,258,746.77	\$ 106,774.95	\$ 454,381.76	\$ (347,606.81)	\$ 3,723,467.15

CITY OF MT. VERNON, IL										
PUBLIC UTILITIES FUND										
Account Number	Sub Code	DEPARTMENT	ITEM	TOTAL ALLOCATED	GRANTS, TRANSFERS FROM	TOTAL TO BE	(OVER)/UNDER	HARD	SOFT	APPROXIMATE AMOUNT
				FOR ENTIRE PROJECT	OTHER FUNDS, DONATIONS, & INTEREST INCOME	SPENT	ENTIRE PROJECT	AMOUNTS	AMOUNTS	SPENT THRU 4/30/2015
<b>PUBLIC UTILITIES</b>										
<b>CAPITAL PURCHASES TO BE PAID FOR WITH 2012 BOND SOURCES</b>										
502		PUBLIC UTILITIES B/S	Folder/inserter Machine	\$ 5,100.00	\$	\$ 4,617.25	\$ 482.75	\$ 482.75	\$	\$ 4,617.25
503	4170	PUBLIC UTILITIES	Trailer	\$ 6,500.00	\$	\$ 6,000.00	\$ 500.00	\$ 500.00	\$	\$ 6,000.00
503	4173	PUBLIC UTILITIES	Mini Tractor	\$ 58,750.00	\$	\$ 40,950.00	\$ 17,800.00	\$ 17,800.00	\$	\$ 40,950.00
540	4319	PUBLIC UTILITIES	Broadway Water Main - 4th to 14th: Main St Water Main 2nd to Appellate Crt	\$ 2,906,201.00	\$ (6,881.28)	\$ 2,934,425.00	\$ (95,055.28)	\$	\$ (95,055.28)	\$ 209,415.00
540	4306	PUBLIC UTILITIES	Replace 8" Water Main - Conger 18th - 26th (budgeted in 2012-13)	\$ 170,000.00	\$	\$ 212,416.54	\$ (42,416.54)	\$ (42,416.54)	\$	\$ 212,416.54
540	4308	PUBLIC UTILITIES	Reline 10-15 Sewer Manholes	\$ 15,000.00	\$	\$ 14,998.00	\$ 2.00	\$ 2.00	\$	\$ 14,998.00
540	4318	PUBLIC UTILITIES	Replace 8" Water Main - Short Street (NEVER SPENT MONEY PER STEVE MCCOY 4/9/14)	\$ 11,000.00	\$	\$ -	\$ 11,000.00	\$ 11,000.00	\$	\$ -
540	4317	PUBLIC UTILITIES	Telemetry (Internet Based) (Budgeted in 2012-13)	\$ 43,433.00	\$	\$ 27,488.56	\$ 15,944.44	\$ 15,944.44	\$	\$ 27,488.56
540	4323	PUBLIC UTILITIES	Replace 1 1/4" Water Main on Casey Ave (Saved on rock and fire hydrant, per Steve McCoy 4/9/14)	\$ 17,100.00	\$	\$ 4,697.65	\$ 12,402.35	\$ 12,402.35	\$	\$ 4,697.65
640		PUBLIC UTILITIES	Other Debt Principle - Lump Sum Payoff of PNB & M/W CDC Loans	\$ 750,000.00	\$	\$ 748,995.57	\$ 1,004.43	\$ 1,004.43	\$	\$ 748,995.57
			Interest for 2013, 2014, 2015, 2016, 2017	\$	\$ 38,475.85	\$	\$ 38,475.85	\$ 38,475.85	\$	\$ -
<b>TOTALS</b>				\$ 3,683,034.00	\$ 31,644.57	\$ 4,054,988.57	\$ (89,860.00)	\$ 55,195.28	\$ (95,055.28)	\$ 1,769,588.57

Mayor Chesley presented a letter to Council from City Engineer, Brad Ruble, regarding the sidewalks along Airport Road and Marteeny Road. The city received a Safe Routes to School grant. Illinois Department of Transportation did not allow for drainage improvements to be made with the project and also capped the project at \$200 thousand. The City submitted a project that was \$196,718.64 and 80% of that cost would be the city's to incur. The city would like to enclose the ditch on the west side of Marteeny with storm sewer and create a raised sidewalk. This would increase the cost to the City by approximately \$160 thousand. Council discussed, no decision was made.

Marteeny St from Fairfield to Airport Rd & Airport Rd from Marteeny to Liebengood				
5 ft. Sidewalk and enclose ditch on one side of Marteeny				
Mt. Vernon, IL				
Item	Unit	Cost per Unit	# of Units	Total for Item
<b>Marteeny Street Portion</b>				
Sidewalk, 5' Wide	LF	\$ 30.00	2270	\$ 68,100.00
ADA Ramps	EA	\$ 500.00	10	\$ 5,000.00
Driveway Crossings	EA	\$ 1,110.00	23	\$ 25,530.00
Striping, Lump Sum	LS	\$ 250.00	1	\$ 250.00
Curb and Gutter	LF	\$ 26.00	1200	\$ 31,200.00
RCP Pipe	LF	\$ 50.00	1200	\$ 60,000.00
Inlets spaced 200 ft.	EA	\$ 2,000.00	6	\$ 12,000.00
			Subtotal:	\$ 202,080.00
<b>Airport Road Portion</b>				
Sidewalk, 5' Wide	LF	\$ 30.00	2300	\$ 69,000.00
ADA Ramps	EA	\$ 500.00	1	\$ 500.00
Driveway Crossings	EA	\$ 1,110.00	13	\$ 14,430.00
Striping, Lump Sum	LS	\$ 250.00	1	\$ 250.00
			Subtotal:	\$ 84,180.00
*you could enclose ditches along Airport Road for an additional \$55,000				
Total of Projects:				\$ 286,260.00
10% Construction Contingency				\$ 28,626.00
Total Construction Cost:				\$ 314,886.00
Design Cost:				\$ 30,000.00
Inspection Cost:				\$ -
<b>Total Project Cost:</b>				<b>\$ 344,886.00</b>

The sidewalk construction (up to \$196,718.64) will be 80% funded by IDOT using Safe Route To School Funds. The design and 20% of construction costs are the city's to incur. (Maximum IDOT funding is \$154,374.91)

Design (City):	\$ 30,000.00
Construction (State):	\$ 154,374.91
Construction (City):	\$ 160,511.09
Total Project:	\$ 344,886.00
City's Total Share	\$ 190,511.09

**Engineer's Estimate of Cost**

Project: Safe Routes to School Program  
 New Sidewalks - Mt. Vernon, IL

Date: 12/19/2013  
 Prepared By: Brad Ruble



The project consists of 0.74 miles (3,917 ft.) of new 5' wide concrete sidewalk, pavement striping, & associated drainage improvements.

ITEM	QUANTITY	UNIT	CONSTRUCTION	
			UNIT PRICE	PRICE
<b>Marteeny Street</b>				
Sidewalk, 5' Wide	2270	LF	\$ 30.00	\$ 68,100.00
Handicap Ramps	10	EA	\$ 500.00	\$ 5,000.00
Driveway Crossings (saw-cut & remove)	17	EA	\$ 1,110.00	\$ 18,870.00
Pmnt Striping, 6" wide, White	142	LF	\$ 1.00	\$ 142.00
Pmnt Striping, 24" wide, White Stop Bar	24	LF	\$ 3.00	\$ 72.00
<b>Airport Road</b>				
Sidewalk, 5' Wide	2300	LF	\$ 30.00	\$ 69,000.00
Handicap Ramps	1	EA	\$ 500.00	\$ 500.00
Driveway Crossings (saw-cut & remove)	14	EA	\$ 1,110.00	\$ 15,540.00
Pmnt Striping, 6" wide, White	0	LF	\$ 1.00	\$ -
Pmnt Striping, 24" wide, White Stop Bar	0	LF	\$ 3.00	\$ -
Subtotal:				\$ 177,224.00

Miscellaneous		
Engineering (Preliminary)	1%	\$ 1,772.24
Environmental Evaluation	1.00%	\$ 1,772.24
Engineering Design	9.00%	\$ 15,950.16
ROW Acquisition	0%	\$ -
Construction Observation	0%	\$ -
Subtotal:		\$ 19,494.64
Total Estimated Cost:		\$ 196,718.64

**FAIRFIELD ROAD FAU (FEDERAL AID ROUTE) FUNDS AVAILABLE**

Interim City Manager Bechtel presented a letter to Council from City Engineer, Brad Ruble, regarding the resurfacing of Old Fairfield Road from Route 15 to Stinson Road. Illinois Department of Transportation accepted the project for their FY 2016 construction program. The project totaled \$889,830.40 of which the city would have to include \$201,966.08 if they chose to accept the project. Council discussed, no decision was made.



they saw development on the west side of exit 95. United Rentals, Inc., located at 912 S 10<sup>th</sup> Street in Mt. Vernon, IL was interested in locating within the Industrial Park area at 11650 N Wells Bypass. They attended the Planning and Zoning meeting for a conditional use, but the type of business they operate required outside storage which was a gray area in the handbook.

Aaron Edmonson, representative of United Rentals, Inc. came to the table. He stated their current location on South 10<sup>th</sup> Street (old Opal's Restaurant) was not at all suitable for what they do. They had no shop and the equipment area was too small. They were in and out of a busy street with a fence that goes right out to the sidewalk which was dangerous and caused traffic backups with trucks coming in and out. He mentioned they were still negotiating the land lease with the current owner for the property at 11650 N Wells Bypass. Their plans were to renovate the existing two buildings at the old raceway, put up a sign and fencing. Council discussed, no decision was made.

**SOUTH 10<sup>TH</sup> STREET REDEVELOPMENT (RE: TOWNHOME AREA)**

The City Council discussed development of the property where the townhomes were being demolished. The City had received commercial and some industrial storage and warehousing inquiries regarding the property. A map and an aerial view of the property were presented to Council for review. No decisions were made by Council. McKenna would be identifying for Council the city owned properties.

**CITY HALL WEST ENTRY**

McKenna informed Council of the heating and air conditioning issues at City Hall. The new design for improvement of those issues consisted of a new entryway with north and a south doors. However, the bids came in over-budget and the project was shelved. There were still funds left in the City Hall improvement budget. They could either look to do something with the entryway or fix issues with the basement. The basement had water issues, black mold, a musty smell and was a health risk to employees and customers which would have to be addressed. McKenna would be getting some numbers and additional information regarding the basement repairs.

The next workshop meeting for review of the Comprehensive Plan would take place on Thursday, June 11, 2015 at 5:00pm.

**MAYOR**

No business to discuss.

**CITY COUNCIL**

No business to discuss.

**EXECUTIVE SESSION**

No executive session.

**ADJOURNEMENT**

**Council Member Piper made a motion to adjourn. The motion was seconded by Council Member Moore. Yeas: May, McEnaney, Moore, Piper and Chesley.**

The Workshop Meeting adjourned at 7:32 p.m.

Respectfully submitted,

Jerilee Hopkins  
City Clerk