



**City of Mt. Vernon**  
1100 Main - PO Box 1708  
Mt. Vernon, IL 62864  
618-242-5000

**Please turn water on at:** \_\_\_\_\_

**The account will be in the name of:** \_\_\_\_\_

**Mailing address for billing:** \_\_\_\_\_

\_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**We will need a copy of your Driver's License/State Identification Card.**

**Property Information: Lease or Own (circle one) if leasing, we need a copy of the agreement. If you own, we need a copy of the Warranty Deed.**

**Please list the names of anyone over the age of 18 who will be living at this address:**

\_\_\_\_\_  
\_\_\_\_\_

**Please enclose \$125.00 (\$100.00 deposit and \$25.00 Hook-up fee) with letter and mail to the address below.**

**If you have questions, please call 618-242-6819.**

**Thank you,**

**Billing Services Department**

**Please return to:  
City of Mt. Vernon  
Billing Services Department  
1100 Main St. /PO Box 1708  
Mt. Vernon, IL 62864**