

**REQUEST FOR QUALIFICATIONS  
CONSTRUCTION MANAGEMENT  
SERVICES**

**City of Mt.Vernon, IL**

**Date: June 3, 2025**

The **City Council of Mt. Vernon, Illinois**, is requesting Qualifications from qualified firms to provide comprehensive Construction Management Services to assist the City in building and equipping an **Indoor Recreation Facility**.

**This RFQ is not an Invitation for Bid.** Responses will be evaluated based on the relative merits of the Request. There will be no public opening and reading of responses received pursuant to this request.

All questions, requests, or correspondence regarding this RFQ shall be directed in writing to:

Nathan McKenna, City Manager  
1100 Main St.  
PO Box 1708  
Mt. Vernon, IL 62864

Nathan.mckenna@mtvernon.com

The City will review the qualifications submitted and develop a short list of firms to be interviewed. Qualifications will be accepted until 10:00 a.m. on June 27, 2025. For a detailed qualification packet, please download from [www.mtvernon.com/bids](http://www.mtvernon.com/bids). Submit qualifications to: City of Mt. Vernon, attention Nathan McKenna, 1100 Main St., P.O. Box 1708, Mt. Vernon Illinois, 62864. Please submit 5 (five) copies and one electronic file. Questions regarding this Request should be directed to Nathan McKenna, City Manager, (618)242-6802 or at [nathan.mckenna@mtvernon.com](mailto:nathan.mckenna@mtvernon.com).

**Respondents are prohibited from contacting any person or entity affiliated with the City of Mt. Vernon** on the project, other than the individual listed herein or risk disqualification by doing so. Requests for meetings prior to the selection of respondents for interviews will be respectfully declined.